

VIETNAM VETERANS OF AMERICA CHAPTER #423

BOARD MEETING MINUTES

DATE: 06-08-2023

TIME START:

TIME END:

☒ G. DELOS SANTOS JR.-PRES. (GD) ☒ S. PENNINGTON-VP/BOARD CHAIRMEN (SP) ☒ C. YOUNG-TREAS (CY)

☒ G. LACOMBE-SEC (GL) ☒ B. CORRELL-STATE DEL (BC) ☒ E. SHAFER-STATE DEL. (ES)

TOPICS:

- Discussion of Active Roster List
 - Two documents are distributed monthly to board members. The e-mails contained on these documents HAVE NOT been verified.
 - Excel spread sheet called the VVA Chapter Roster WA04
 - Excel spread sheet called the AVVA Chapter Roster WA04
 - Another document distributed is called an ACTIVE Roster
 - Word document that contains the corrected e-mail address.
 - Updates-102 members
 - Jim Blanton-Will be Transferring out but is currently listed.
 - Michael Overmeyer-Will be Transferring out but is currently listed.
 - GD-2 new members in process
- Web Page Update (BC)
 - Working on having a web page generated application that can be submitted on- line.
 - Working on updating our Web page to a more robust standard giving more capabilities.
- State Regional Conference 8 & 9 Attendance
 - National has not been reimbursing members for attending regional conferences.
 - Proposed local chapter 423 reimburse members for attending regional conferences.
 - Questions raised how reimbursements are going to be codified to make them equitable.
- State By-Laws (SP)
 - Don't have clue what the by-laws are at the national level.
 - SP trying to obtain from Francisco.
 - Chapter 423 By-Laws were introduced included (written in 1989 and amended in 1991):
 - Organization Charts
 - Job Descriptions (Sample Readings)
 - Official Uniforms
 - SP-Sample copy of a simplified set of by-laws were provided from another organization which could be used as an outline template for updating our current set of by-laws which are grossly out of date.
 - SP-Provided some historical perspective on the development of the original Vietnam Veterans against the War and the Vietnam Veterans of American and the ensuing battle which was the genesis of the by-laws which are no longer applicable.
- Financial (CY)

- Reported receiving a check of \$500.00 from Richard Sanford to compensate for his not being able contribute to many projects due to his wife's illness.
 - John Henderson wrote a thank you note on behalf of the VVA.
- Reported receiving 2 checks each for \$918 from the National VVA-unable to deposit either.
 - Has been resolved pending receipt of a single \$918 annual membership check.
- SP-noted caution on the amount of money we maintain in our account as a registered 501C19 and how that is viewed by the IRS.
 - Need to set parameters for what we support and what we don't support.
- Discussion on amount of discretionary appropriations
 - GL advised he had heard a discretionary appropriation amount of \$250.00.
 - SP noted that any expenditure should be brought before the board.
 - GD suggested possibly setting up a separate savings account that could be used as a resource for funding emergent needs with the necessary vetting.
 - ES suggested a possible threshold amount that could be approved with a verbal (phone vote) from 3 board members.
 - SP proposed any board member could be approached with requests for support but would need authorization to proceed. See Action Item.
- Misc. Topics
 - SP-Noted we should be investigating the addition of a flag representing the Space Force.
 - GL-Noted what should we do with the list of reference information that had been requested be developed.
 - BC noted should be held in abeyance pending development of Web page.
 - GD-Noted site clean-up in lieu of June meeting, we currently have 7 sign-up, start scheduled for 0900.
 - Pizza will be ordered for crew

OUTSTANDING ACTION ITEMS:

- GD-Investigate forms used at the state level for reimbursement with the intent of developing an equitable method for chapter 423 to compensate delegates for attending conferences.
- All Board Members-Copies of current by-laws were distributed to all members who are to mark-up removing items not considered applicable along with comments to add/address new requirements and return to SP.
- SP to nominate a new by-laws committee to prepare a new set of by-laws governing the operation of VVA Chpt. #423.
- All Board Member-develop a set of guidelines for individuals/agencies requesting support that can be used to evaluate requests for payments.
- GD-Investigate growth potential and implications on facility.